

United Way of Whitley County 2019-2020 Request for Funding Application

This investment cycle will cover the funding period 7/1/2019 through 6/30/2020.

Please note: Even if your organization applies and is granted a panel interview, there is no guarantee the panel will recommend approving the application for funding.

Impact Areas

Your program must fall into one of these three Impact Areas to be considered for grant funding.

Education

- Focus on moving individuals along the formal educational continuum.
- Fund agencies and programs that augment the work of the schools by providing tutoring, enrichment, or other supportive activities.

Financial Stability

- Focus on moving families toward self-sufficiency.
- Fund agencies and programs that provide asset building activities such as employability training, life skills training and financial literacy.

Health

- Focus on improving the health and well being of those in the community.

The Application

Your completed Application for Program Funding, along with all supporting documentation as outlined below, must be submitted to United Way of Whitley County **no later than 4:00 p.m., April 30, 2019** to be considered for our 2019-2020 funding cycle. Applications must be completed online by this date.

Please Note:

- Applications must be completed online.
- There are 4 application forms that must be completed.
- Once you begin a form you cannot save and return to it later, it must be completed in one sitting.
- Handwritten applications will not be accepted.
- UWWC reserves the right to deny review for funding if all required documentation is not provided.
- Please do not include documents not specifically requested.

Application, Part I will include the following:

- Organization/Program Information

- Program Proposal
- Demographics

Impact and Awareness, Part II will include the following:

- Impact and evaluation
- Community Awareness and United Way Support

Budget Narrative, Part III will include the following:

- Budget/Fundraising

Attachments, Part IV will include the following:

- Program Budget for United Way of Whitley County Grant Application
- Most recent financial reports
- Most recent audited or reviewed financial statements (if available) – Income Statement, Balance Sheet, and Cash Flow Statement
- List of Board members and affiliations
- IRS Determination Letter indicating tax exempt status – If not already on file with UWWC; Please contact UWWC for verification if needed.

Signature Page, Part V will include the following:

- Certification

Please utilize the space provided within the application to respond to information requested. Be concise. Our goal is to provide our Community Investment Panel volunteers with the critical information needed to make sound funding decisions.

Application Form Links

All three forms must be completed no later than 4:00 p.m., April 30, 2019 to be considered for our 2019-2020 funding cycle.

Part I: <https://unitedwaywhitley.wufoo.com/forms/m7iq9zb0mviyyn/>

Part II: <https://unitedwaywhitley.wufoo.com/forms/qd1y23d0yf3rwa/>

Part III: <https://unitedwaywhitley.wufoo.com/forms/r1vt0iuk0qb5gp7/>

Part IV: <https://unitedwaywhitley.wufoo.com/forms/w4umpke06d9wqw/>

Part V: <https://unitedwaywhitley.wufoo.com/forms/srph9j91r7iy4/>

The Community Investment Process

Community Investment panels, comprised of UWWC Board members and community volunteers, will review your application and supporting documentation in May. Should your application fit UWWC's priority funding areas, your organization will then be invited to make a short presentation during May/June. This is your opportunity to impress upon the panel how your program does, or could, positively affect the community within its

designated Impact Area. The presentation is also an opportunity for the Community Investment Panel to get clarifications and answers to questions they may have.

The Community Investment panel recommendations will be reviewed and approved by the United Way of Whitley County Board of Directors in June and notification sent to each agency.

Community Investment Process timeline:

- **April 30, 2019 by 4:00 p.m.** — Deadline for grant funding applications to be submitted to United Way of Whitley County.
- **May 16, 2019 through June 15, 2019** – Community Investment Panels meet with grant applicants to discuss grant request and determine recommendations for funding.
- **June 19, 2019** – Community Investment Panels make recommendations for funding to United Way of Whitley County Board of Directors.
- **After June 19, 2019** – Grant recipients notified.

If you have any questions or need assistance completing this form, please contact Loretta Mottram, 260-244-6454 or by email, l.mottram@unitedwaywhitley.org.